Genentech Funding Request System (gFRS)

GRANT REQUEST TIP SHEET

HOW TO COMPLETE A REQUEST FOR PROPOSAL (RFP)

1. Go to gene.com/funding and select **Apply for Funding/Login**

2. Select **Funding Opportunities**

3. Select the **Request for Proposal (RFP)** tab under Tell Us About Your Program

4. Select the correct RFP title under Select the option that best fits your event/program

5. Then select **Submit an RFP**

CHECK THE STATUS OF YOUR RFP

1. Go to your **homepage**

2. Go to the **RFP** section

3. The RFP will be found under one of the following tabs: **Draft, Submitted, Invited to Apply, or Not Invited to Apply**

4. If you are invited to apply, an **action required task** will appear at the top of your homepage

UNSOLICITED REQUESTS/PRE-APPLICATION

1. Go to gene.com/funding and select **Apply for Funding/Login**

2. Select **Funding Opportunities**

3. Select the **Giving Priorities** tab under Tell Us About Your Program

4. Select the option that best fits your event/program

5. Select "no" if you have not been invited to submit a full application

CHECK THE STATUS OF YOUR PRE-APPLICATION

1. Go to your **homepage**

2. Go to the **Pre-application section**

3. The pre-application will be found under one of the following tabs: **Draft, Submitted, Invited to Apply, or Not Invited to Apply**

4. If you are invited to apply, an **action required task** will appear at the top of your homepage

REQUESTS WITH TRACKING CODES

1. Go to gene.com/funding and select **Apply for Funding/Login**

2. Select **Funding Opportunities**

3. Select the **Giving Priorities** tab under Tell Us About Your Program

4. Select Yes under **Have you been invited to submit a full application** and enter the external tracking code that was provided to you

5. Complete the full application

CHECK THE STATUS OF YOUR APPLICATION WITH TRACKING CODE

1. Go to your **homepage**

2. Go to the **My Request section**

3. The application will be found under one of the following tabs: **Action Required, Under Review, Payment Pending, Completed or Draft**

NEED HELP?

Contact Us

Genentech
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